



Larimer County Jr. Livestock Sale Committee Minutes February 22, 2022

The Larimer County Junior Livestock Sale Committee (LCJLSC) convened into regular session on the 25th Day of January 2022 at 7:35 PM. Board Members present: Chairman Doug Pennock, Vice Chairman Stephanie Morrison, and Secretary/Treasurer Caree Rinebarger; and Livestock Representative: Smokey Crego (Sheep), Don McGregor (Swine), Bart Morrison (Beef), Amber Spence (Goat) and Russ Spence (Small Animal) and At Large Members: Bob Keirns, Keri McGregor and Angela Tuxhorn.

Also present: Larimer County Extension Agent Bailey Schilling

Guests: Ge Wyscarver (Ranch Staff), Cindy Buckardt (Foundation), Linda Pennock, Rebecca Pennock, Cheryl Spence and Jennifer (Beckwith) Turner

Absent: At Large Member Karissa Issacs and Livestock Representative Amber Spence

Call to Order

Chairman Pennock called the meeting to order at 7:35 PM

Introductions

Chairman Pennock welcomed everyone to the meeting and asked for introduction of all Committee Members and guests.

Agenda Approval

Changes to the agenda to add thank you cards and

Executive Board Reports

Secretary/Treasure

Approval of Minutes

Hearing no changes, Committee Member Keri McGregor motioned to approve the Minutes from November 30, 2021, as distributed. Committee Don McGregor seconded the motion.

All in Favor. None Opposed.

Motion Passed.

Treasurer Report

Chairman Pennock and Treasurer Rinebarger discussed with the Committee the new Financial Report Format that the LCJLSC will be using going forward.

Chair

Chair Pennock reviewed the expectation of the Committee Assignments and stated that you do not have to be a voting member of the Board to serve on a committee and help.

Committee Assignments

Chairman Pennock reviewed the Committees, and a brief description of the committees are listed in Exhibit A, attached herein.

After the overview of each Committee, Chairman Pennock ask for nominations for a Chair for each Committee.

Advertising

Chairman Pennock appointed Caree Rinebarger as the Advertising Committee Chair and Jennifer (Beckwith) Turner as a Committee Member.

Sponsorships

Chairman Pennock appointed Jennifer Tuner and Linda Pennock as the Sponsorship Committee Chairs.

Buyer Appreciation Dinner

Chairman Pennock appointed Karissa Issacs as the Buyer Appreciation Dinner Committee Chair.

Social Media

Chairman Pennock appointed Keri McGregor as the Social Media Committee Chair.

Auctioneer

Chairman Pennock appointed Russ Spence as the Auctioneer Committee Chair.

Packers

Chairman Pennock appointed Angela Tuxhorn as the Packer Committee Chair.

Photography

Chairman Pennock appointed Stephanie Morrison as the Photography Committee Chair.

Sale Ring

Chairman Pennock appointed Don McGregor as the Sale Ring Committee Chair.

Office

Chairman Pennock appointed Caree Rinebarger as the Office Committee Chair.

Fair and Weigh-Day

Chairman Pennock appointed Stephanie Morrison as the Fair and Weigh-Day Committee Chair and Caree Rinebarger and Keri McGregor as Committee Members.

Jr. Junior Livestock Committee

Chairman Pennock appointed Biz Bopp as the Jr. Junior Livestock Committee Chair.

Old Business:**1. Premium Book: Review and Change**

The Committee discussed recommendations/changes for the updated Premium Book.

The first change is to item #17 and it was agreed to remove the words “drug residue” and the he second change was to item #7 regarding the sales order.

There was additional discussion among the Committee relating to the “One Hour” requirement for State Fair nominated animals. Chairman Pennock explained that there will be a Superintendent available for one hour at the end of each show to sign nomination cards, which means Member will have up until one hour after the end of the Beef Show to get their cards signed no matter the species.

At Large Member Bob Keirns moved to adopt Premium Book as amended. Committee Member Don McGregor seconded the motion.

All in Favor. None Opposed.

Motion Passed.

New Business:

1. Photographer: Bid Process for Sale Photographer

The Committee discussed the concerns that were raised last year after it was determined there was a miscommunication between the photographer and the expectations of the Sale Committee.

It was agreed that a new bid process would need to be completed for the 2022 Fair and that the Sale Committee will only be responsible for the ‘sale photos.’ Should the Ranch want to hire someone to take ring photos that would be their responsibility to find someone.

We need to make sure our photographer is not hassled and that the 4-H Code of Conduct that is upheld.

A new RFP will be drafted and send out for bids. Vice Chair Morrison will draft the RFP for review at the next meeting.

2. Future Meeting(s)

a. List of Classes for a Mock Sale

Fair Entry roadblock, each superintendent develop class lists with rankings and turned into Caree so we can create a Mock Sale so we can create a sale bill and find all of our kinks before Fair. Come up with scenario that could create problems so we can try to solve any issues. Email to Caree by March 15th list of 20 to 30 kids. Pulled some of the information from last year and some other placing and reorganize the sale. From entry to Sale. Placements issues. We need to get this worked out Bird Breeds were not being classified properly. Meat under egg production. Rename Check them into fair, classes, placing, sale bill and order, etc. Bring issues so we can fix. Point people Diana – Doug – Ashley.

3. Name Plates

Vice Chair Morrison stated that she will be looking into the price of Name Badges for our Committee Members. Each year during Fair and the Sale no one know who we are or who they should address questions, concerns, etc. She will provide the Committee with some options and prices to vote on by the April meeting.

4. Directory

A Committee Directory was emailed out to all members. Please review and email any changes/corrections to Secretary Rinebarger.

5. Limit Sale

Chairman Pennock discussed with the Committee regarding the 2023 Sale and the possibility of changes being made to limit the sale to the top 90%. He explained that the

decision will not be the responsibility of the Junior Livestock Sale Committee to make and that we are just responsible for putting on the Sale based on the requirements set forth by the Fair Board. The request is coming from the Extension Office and will be the decision of the Fair Board.

Several questions and concerns were raised by those in attendance at the Livestock Committee meeting, some of which included, why the Fair Board is looking at limiting the Sale and why was there a letter sent out if the changes have not been approved. The letter caused a lot of concerns, questions and turmoil that was not necessary at this time.

Chairman Pennock explained that a change to limit the sale has not been submitted or requested to the Fair Board and suggested that people who would like to voice their questions, comments, concerns, attend the Fair Board meeting before they vote on the matter. He also stated that he will notify the Committee when this matter may be brought before them.

Chairman Pennock also stated that the request for a limited sale is coming from the Extension Office and that they are the ones that put the information about a limited sale out the exhibitors. Extension Agent Schilling explained that 4-H is first and foremost about education. The hope is to get a better attendance at the workshops and start focusing on education.

6. Thank You Cards

Vice Chair Morrison explained that the Committee received three (3) Thank You Cards from the Members that did not get their photos taken prior to the Sale last year that we still let sell. The parents also sent in a Thank You Card as well.

7. Buyer Appreciation Gift

Jennifer Turner provided the Committee with options and prices for the Buyer Appreciated Gifts for this year. Options included engraved cups, cutting boards and portfolios. Prices and options have been provided to Vice Chair Morrison.

8. Fair Award Ideas

Jennifer Turner provided the Committee showed the Committee some options they are looking at for Fair Awards for the kids this year. Some of the options are a comb holder, number holder, brushes, lead lines, halters and more. All of the items she showed can be engraved. At this time, she does not have prices but will send them to Vice Chair Morrison when they are available.

9. Cindy Buckhart explained the Club Letter and Nomination Cards and the process.

Adjournment:

Next Meeting – March 22, 2022

Committee Member Bart Morrison moved to adjourn the meeting. Committee Member Don McGregor seconded.

There being no further business, the Committee adjourned at: 8:52 P.M.

Prepared by:

Approved by:

Caree Rinebarger, Secretary

Doug Pennock, Chair

Exhibit A

a. Advertising

Create and Coordinate all Advertising for Pre-Sale, Sale and Post Sale, Coordinate with the Social Media Committee Chair and Sponsor Chair as Needed for Advertising Content and Other Duties as Needed

b. Sponsorships

Coordinate with Sponsors and their Donation, Coordinate with Advertising and Social Media Committee Chairs as Needed for Advertising Content

c. Buyer Appreciation Dinner

Work and Coordinate with the Ranch on Layout and Set Up for the Buyer Appreciation, Plan and Execute the Dinner and Table Layouts, Work and Coordinate with the Sale Ring Committee Chair on Layout of Dinner and Sale Ring Needs

d. Social Media

Create and Coordinate all Social Media Posts, Coordinate with the Advertising Committee Chair and Sponsor Chair for Advertising Content

e. Auctioneer

Coordinate and Work with Auctioneers Leading Up to and for Day of Sale

f. Packers

Coordinate with the Packers and Assist the Office Committee with Requirement and Assignment of Packer for Tracking and Load Out (Day of Sale)

g. Photography

Assist the Photographer with Schedule & Coordination of Action Shots and Sale Photos, Back Drop Set Up and Tear Down, Coordinate Volunteers (as needed) and Other Duties as Needed

h. Sale Ring Coordinator

Work and Coordinate with the Ranch on Layout of the Sale Ring, Coordinate Volunteers That Assist with the Sale Ring such as FFA Members and Others, and Other Duties as Needed.

i. Office Coordinator

Coordinate and Oversee all Office Duties to Include Fair Entry, Buyer Check In and Check Out, Add-On Table, Coordinate with Packer Committee Chair for Packer Table and Tracking for Day of Sale, Coordinate and Oversee the Queens Table and Volunteers, and Other Duties as Needed

j. Fair and Weigh-Day

Coordinate, Schedule and Manage Volunteers for Weigh Day and Fair Check-In for Each Species

k. Jr. Junior Livestock Committee

Oversee the Jr. Junior Livestock Committee