

Larimer County Jr. Livestock Sale Committee
McKee Building – Estes Park Room
Agenda for January 27th, 2026 – 7:00 p.m.

1. Agenda Approval/Additions
2. Approval of October 2025 Minutes
3. Financial Report
4. Old Business
 - a. Fair Book Updates:
 - i. Addition regarding mandatory sale meetings
 - ii. Check pickup timeline
5. New Business
 - a. Formation of Sub-Committees (following are last years – open to changes)
 - i. Sponsors- Becca Walter
 - ii. Buyer Outreach- Jenny Brown
 - iii. Buyer Lunch- Open
 - iv. Admin (forms, print materials, showtime and sale time administrative task including sale bill) -Tanner Adams
 - v. Sale Logistics (auctioneer and set up of entire sale area)- Open
 - vi. Packers / Post Sale (coordinating packer interest, securing buyback bids, coordinating pen back and delivery following sale)- Don McGregor
 - vii. Social Media- Keri McGregor
 - viii. Volunteers (blended with Admin)- Claire Haenny
 - b. Mandatory Sale Paperwork
 - i. Now that record book check in has changed, when do we want to pick up the purple forms and W-9s from new exhibitors?
 1. Stall setup
 2. Animal check-ins
 3. Both times
 - ii. Plan for getting purple forms to Shannon Fancher
 - c. Updates to Mandatory Meeting PowerPoint
 - i. Paperwork Changes
 - ii. Make PowerPoint shareable
 - d. Other Items?
 - e. Public comment (3 minute time limit, the committee will not address any comment made)
6. Adjourn
 - a. Next Meeting (s)
 - i. **February 23, 2026 @ 7:00 pm**
 - ii. March 23, 2026
 - iii. April 27, 2026
 - iv. May 25, 2026